

L Harrison
B North-Lee
C Fox

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JUNE 15, 2017**

R Muckenfuss
L Gerth
C Murray

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only – May 2017 – Tracy presented the May 2017 financial report. Personnel Services was \$181,589.38 and Operating Expenses was \$33,211.26 with total being \$214,800.64. Revenues was \$103,944.38. The ending balance in the checking account as of May 31, 2017 was \$768,879.64. The FY2017 TAN is paid in full. The district has requested a \$1,000,000 TAN to be paid to us July 3, 2017. The district should start receiving \$460,000 each month for FY2018 from the Treasurer's Office. The TAN for FY2018 must be paid by March 2018 but it can be paid off earlier in installments.

Community Remarks – None.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier in "This Week's Meetings" on June 11, 2017 and posted on the front door 24 hours prior to the meeting.

The minutes of the regular meeting on May 18, 2017 were approved as written, without reading, with a motion by Commissioner Charlie Fox and seconded by Commissioner Clifford Murray. Motion passed.

Roll Call – All commissioners were present except Commissioner Irvin Gadsden. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Rakoske were present.

OLD BUSINESS

Sign on Administrative Building for Miles/Porter and Station 7 for John Alston, Jr. – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Charlie Fox to put this item on permanent hold until there are funds in the budget for this. Motion passed.

NEW BUSINESS

Update on Federal Criminal Case of USA vs. Matthews, Riddle and Thomas-Delaney – Attorney Charlie Condon went to the bar meeting and the jury trials are set for July 24-28, 2017.

REPORTS

Hollywood Station – regular maintenance and air conditioning unit was repaired.

Sauldam Station –Regular maintenance. Need to replace windows. The burned element in the hot water heater was repaired.

Edisto Station – Regular maintenance.

Ravenel Station - Regular maintenance.

Adams Run Station - Regular maintenance.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance.

Parkers Ferry Station - Regular maintenance.

Petersfield Station – Regular maintenance.

Chief's Report – There were a total of 235 alarms for May 2017. There was a fire at Baptist Hill High School. ISO is coming but don't know when. The 3rd reading of the proposed budget for 2017-2018 is June 20, 2017. Chief Garvin interviewed and hired 4 firefighters which will start the first week in July 2017. Firefighter Chris Matthews resigned.

Training Report – There were a total of 905 training hours and 274.50 physical training hours for May 2017.

Commissioners Report – Commissioner Bertha North-Lee mentioned that the district office needs to have phone numbers for all commissioners. The clerk will contact the commissioners when there is a meeting. Commissioner Clifford Murray inquired about how many firefighters are at each station. Chief Garvin said that there are 3 firefighters at Station 1; 2 firefighters at Station 3, 5 and 7; and other stations there is 1 firefighter.

Auxiliary Report – Shelly Hunt spoke and said congratulations to Battalion Chief Truss Johnson and Firefighter Brandon Gruber for doing a great job at the fishing tournament on May 6. \$5680.00 was raised. In the personal and donation accounts there is a total of \$11,310. They plan to purchase 6-7 sets of bunker gear in August/September 2017. There will be a press release when they are purchased.

Community Remarks – There were no Community Remarks.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Charlie Fox and seconded by Commissioner Lawrence Gerth to go into Executive Session to review reconciliation of accounts and to receive legal advice from Attorney David Yandle under attorney-client privilege regarding revision of employee manual. Motion passed.

Executive Session – to review reconciliation of accounts and to receive legal advice from Attorney David Yandle under attorney-client privilege regarding revision of employee manual.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed and legal advice was received from Attorney David Yandle under attorney-client privilege regarding revision of employee manual.

Reconciliation of Accounts – A motion was made by Commissioner Charlie Fox and seconded by Commissioner Clifford Murray to approve the reconciliation of accounts. Motion passed.

Chairman Lee Harrison made a motion that was seconded by Vice-chairman Ronald Muckenfuss to have a special meeting on June 22, 2017 at 6pm to include Executive Session. Motion passed.

The next regular meeting is July 20, 2017 at 6:00 pm.

Adjournment – A motion was made by Commissioner Bertha North-Lee and seconded by Commissioner Clifford Murray to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:25pm.

Lee Harrison, Chairman
St Paul's Fire District

Mary Adams, Clerk
St Paul's Fire District